

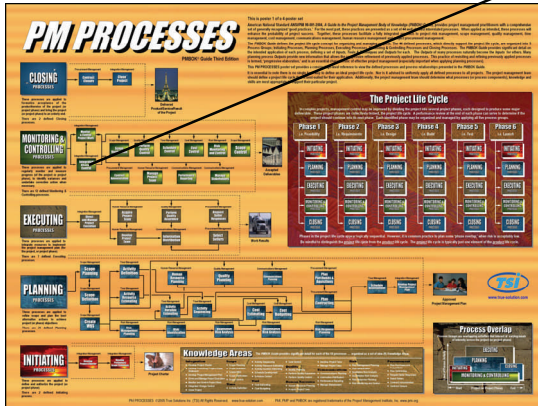
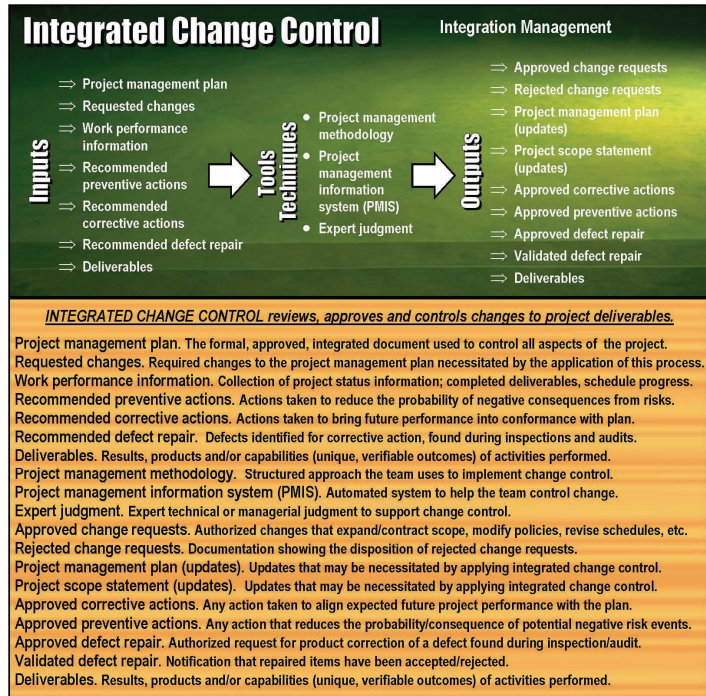


Applying the Integrated Change Control Process

Integrated Change Control is the process of effectively managing changes and integrating them appropriately across the entire project. It is important to understand that it is the project manager's responsibility to discourage unnecessary changes. It is also important to understand that when changes are warranted, that they be made in strict accordance with the project's change control system, and that established project baselines remain in-tact. Re-baselining is appropriate only in extreme situations.

Some organizations utilize a *change control board (CCB)* to evaluate and approve/disapprove project change requests.

In some application areas, *configuration management* is applied to control changes to the product of the project. Configuration management is an especially useful tool when the product of the project is very complex.



Integrated Change Control Must Know Concepts

1. “Integrated Change Control is the process of effectively managing changes and integrating them appropriately across the entire project.”
2. “The primary deliverables (Outputs) of the Integrated Change Control process include approved and/or rejected changes requests.”
3. “It is the project manager’s responsibility to discourage unnecessary changes.”
4. “When legitimate changes are warranted, they should be made in accordance with the project’s change control system.”
5. “For monitoring and performance measurement purposes, established project baselines should remain unchanged, regardless of project changes.”
6. “Re-baselining is appropriate only in extreme situations.”
7. “Some organizations utilize a change control board (CCB) to evaluate and approve/disapprove project change requests.”
8. “In some application areas, configuration management is applied to control changes to the product of the project. Configuration management is an especially useful tool when the product of the project is very complex.”

